

**Del Mar Schools Education Foundation
September 2, 2008
Meeting Minutes**

Date:	September 2, 2008
Time:	7:00 pm
Location:	Sycamore Ridge
Attendees:	D.J. Carney Rob Pecsar Allison Healy-Poe Matt Zevin Jonathan Flam Jeb Spencer Karin Foster Polly Murphy Beth Westburg Lisa Becker Granet Steven McDowell Mike Eddy
Absent:	

Agenda Topics:

1.	Announcements, Introductions and Review Agenda: None.
2.	<p>Review Action items and issues:</p> <p>President's Report: Matt Zevin expressed his gratitude to the Board Members for their efforts on the Fall Appeal letters. He mentioned that Kimberly, the Foundation administrative assistant was on vacation this week and that responses to donations would be top priority on her return. He has also scheduled multiple meetings key players in the Foundation and District. He reported meeting with Jennifer McCroskey (former DMSEF treasurer) for transition purposes. He also met with Annette Easton and discussed a potential meeting between the DMSEF Board Members and the School Board. They discussed the many moving parts in the District including, new Board Members, a new Superintendent and property tax/budget issues. Matt also discussed making updates to the DMSEF website, the creation of binders for each DMSEF Board Member and encouraged Board Members to review the 2007 Parent Survey data.</p>

3.	Old Business: None.
4.	<p>New Business/Open Discussion:</p> <p>Treasurer's Report: Jonathan Flam discussed his meeting with Jennifer McCroskey (former DMSEF Treasurer) and the DMSEF accountant Jan. He also presented the current financials. They are working to transition the banking, signature authority etc. to the new DMSEF Officers.</p> <p>Rob Pescar made a motion to add Bob Gans (former DMSEF President) to the DMSEF Board in an at large capacity. Jeb Spencer seconded the motion. The Board voted unanimously to pass the motion.</p> <p>Jonathan Flam made a motion for a resolution that Jennifer McCroskey and Bob Gans remain on the signature cards for one more month while they continue the process to add Matt Zevin and Jonathan Flam to the signature cards. Polly Murphy seconded the motion and it was unanimously approved by the Board.</p> <p>Nominating Committee: The nominating committee presented candidates Polly Murphy and Karin Foster for the open Board Member positions representing Del Mar Heights. Jeb Spencer made the motion to approve their appointment to the DMSEF. Matt Zevin seconded the motion and it was passed unanimously.</p> <p>Officers: Jeb Spencer made a motion to approve Beth Westburg as Vice President of the DMSEF. Jonathan Flam seconded the motion and the Board voted unanimously to approve the motion.</p> <p>DJ Carney motioned to change Matt Zevin's role to President from Co-President. Jonathan Flam seconded the motion and the Board voted in favor of the motion unanimously.</p> <p>Rob Pecsar presented Mike Eddy as a Board candidate for Del Mar Hills. There was a review of his application. Jeb Spencer made a motion to appoint Mike Eddy to the DMSEF position representing the Del Mar Hills school. Beth Westburg seconded the motion and the vote to approve the motion was unanimous.</p> <p>Jeb Spencer reported that they are still looking for representatives from Sycamore Ridge, Ocean Air and Torrey Hills.</p> <p>Audit Committee: DJ Carney informed the Board that the audit process had started and that he would report back at the conclusion of the process.</p> <p>Ex-Officio Report:</p>

	<p>Steven McDowell reported that the Del Mar School Board had hired Dr. Sharon McClain as the new Superintendent. He mentioned that she had actively supported the Foundation at her former district in Hermosa Beach, CA. He discussed the District budget mentioning the role of property taxes in a Basic Aid District and the budget challenges ahead.</p> <p>Action Items:</p> <p>Beth Westburg made a motion to approve the Committee List as presented and to close the existing Committee List previously authorized by the Board. Polly Murphy seconded the motion and it passed with unanimous approval from the Board.</p> <p>Mike Eddy made a motion to approve the Committee List as discussed. Rob Pecsar seconded the motion. The Board voted unanimously to approve the motion.</p> <p>Matt Zevin requested that some of the new committees plan to meet separately before our next Board meeting.</p> <p>Jonathan Flam made a motion to adjourn the meeting at 9:00pm. Rob Pecsar approved the motion and the Board voted unanimously to approve the motion.</p>
5.	<p>Schedule Next Meeting Date, Time and Location: September 16, 2008 at 7:00 pm at Sycamore Ridge Elementary School.</p>

Action/Issue Items:

Action/ Issue	Originator:	Assigned:	Date Started	Date Closed	Description	Status/Resolution